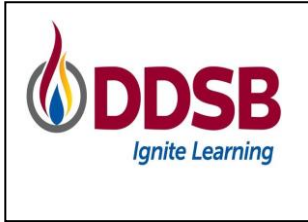
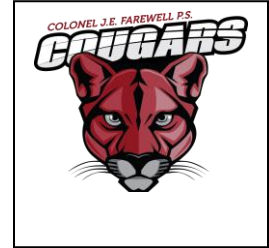


COLONEL J.E. FAREWELL



PUBLIC SCHOOL

ALLERGY MANAGEMENT



September 7, 2020

Dear Parents/Guardians,

In the next two weeks we welcome 425 students into our school community for the 2020-2021 school year. Many of these students are returning and others are new to our school. To ensure the safety of each of our students we have an allergy management process we follow at the outset of every school year. We ask for your patience during this process. With your help, we will move through it as swiftly as possible.

- Review of DDSB Policy and Procedures
- Consultation with our YMCA Partners, parents, staff, and students in our community with allergens
- The identification of students and staff with allergies, both life threatening and non-life threatening
- Distribution of a comprehensive DDSB Allergy Management Plan for completion
- The collection and collation of these Allergy Management Plans
- Reminders in school and class newsletters, through School Messenger, and on social media platforms for parents to share all medical concerns with our school
- A phone call to all parents/guardians of children with life-threatening allergies (excluding nuts and tree nuts), who require an EpiPen, to determine if the recommendation should be made to remove the allergen from the child's classroom or our school building, as well as guidance for best practice to keep their child safe
- Individual parent conferences as needed for students with severe allergies
- The collection and distribution of student EpiPen's, checks for expiry dates, and transfer of information to classroom, rotary and guest teachers
- Staff training for ALL Colonel Farewell employees by Allergy Canada including the administration of an EpiPen
- Individual classroom letters and a school wide letter to communicate classroom and school allergens
- The expectation that all students and staff wash their hands before and after eating, with frequent safety reminders to do so
- The expectation that students do not share food items and that food is not brought from home for sharing with classmates at any time
- The expectation that students eat lunch in their own classrooms and not in our hallways or common areas

- The expectation that students have boomerang lunches and/or take their garbage home to reduce allergens

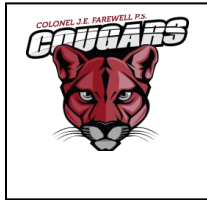
We thank you in advance for your part in ensuring a safe and inclusive classroom and school community. We value your feedback and encourage you to communicate directly with us should you have any further questions or concerns. Together we are better at DDSB, and we value your partnership.

Sincerely,

Suzanne Latimer

Principal

Colonel J.E. Farewell P.S.



Please note that **our school wide** allergens are currently as follows:



Nuts and Nut Products

