

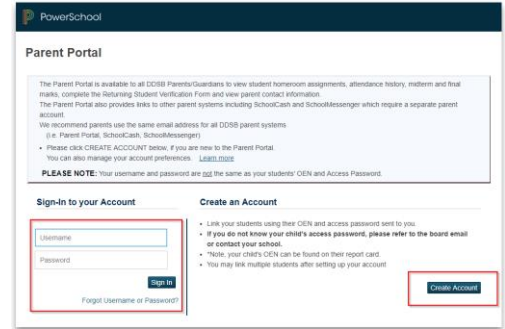
Welcome to the DDSB Parent Portal!



This quick reference guide outlines the basics of accessing information about your child through the PowerSchool Parent Portal. The Parent Portal is available to all parents/guardians of DDSB Students. A link is available on all school websites.

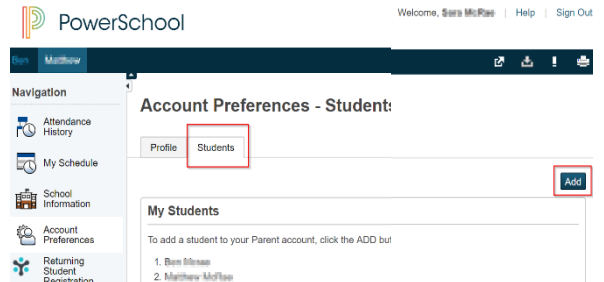
Signing Up for A New Account

If this is your first visit to the Parent Portal, click “Create Account” to set up your new account. To attach your child to the new account, you will need your child’s unique [Access Password and OEN](#). The unique codes are emailed to parents/guardians each summer and OEN’s are displayed on all report cards.



Adding New Students to Your Account

If you have an account and need to add additional students, please click [Account Preferences](#) on the left side of the screen then click [Students](#) and [Add](#). You will need your child’s [Access Password](#) and [OEN](#) to complete the add. Once you have added the additional child, you will see a new tab along the blue banner at the top of the screen under PowerSchool Logo.

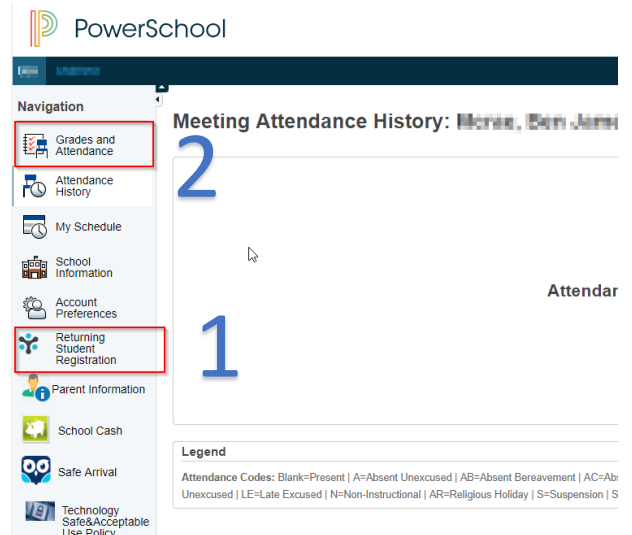


Completing the Returning Student Registration Form & Viewing Your Child’s Teacher

1. **Returning Student Registration:** Click on the Returning Student Registration button on the left side of the screen to complete the verification process and the Waivers and Informed Consents. This is required annually for all DDSB students.

Once you have submitted the form, close the Tab to return to the Parent Portal Home screen.

2. **Grades and Attendance:** On August 30, your child’s homeroom teacher name will be available on this tab (elementary students only) **if** you have completed the Returning Student Registration.



Visit the Parent Portal often to see your child’s grades, attendance history, and schedule. You can link directly to the SchoolCash and Safe Arrival login pages from the quick links on the left side of the home screen.